



SAVING HISTORIC PLACES

Donor deadline for recording easement: _____ Date application received by HPLO: _____

Property:

Tax Lot Number: _____

Property name: _____

Property address: _____

City: _____ State: _____ Zip: _____

Property Ownership:

Name(s): _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Name of Applicant (if different from owner): _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

List all legal owners or persons with any interest in the property and the type of property interest of each (i.e. life estates, reverter clauses, etc.) Explain relationship of owner to applicant if different. Use additional page if needed.

1. _____

2. _____

Encumbrances:

Are there any liens, mortgages, leases or other encumbrances against this property? YES NO

If yes, describe or attach current title report and copies of encumbering documents. .

Building History & Status: (Check all that apply)

Listed Nat'l Register Historic Places – date: _____ Located in Nat'l Register Historic District: _____

National Historic Landmark – date listed: _____ Local Landmark – date listed: _____

Designation in progress – describe: _____

Date of Construction: _____ Architect: _____

What is the primary historic or cultural significance of this building? _____

Property Data:

Gross Square Footage (including non-rentable space): _____

Zoning: _____

Real Market Value—Building: _____ Land: _____ Total: _____

Assessed Value – Building: _____ Land: _____ Total: _____

What firm do you plan to use for the easement appraisal? _____

Rehabilitation or Development: (complete this section as applicable)

Are there any plans for rehabilitation of any portion of the building or site to be protected by the easement?

YES NO If Yes, plans or descriptions of renovation must be attached. If No, skip to end.

Original Use: _____

Current Use: _____

Proposed Use: _____

Development Company: _____ Contact: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Architect Firm: _____ Architect: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

List the sources of financing for the rehabilitation project (use additional page if necessary):

1. _____

2. _____

3. _____

Do you plan to utilize Federal Rehabilitation Tax Credits? YES NO

The undersigned certifies that the information provided in this application, along with all information provided in support of this application, is true and correct as of the date set forth on this application and is given for the purpose of donating a historic conservation easement to Restore Oregon.

Signature of Applicant: _____ Date: _____

(Print Name:) _____

Signature of Co-Applicant: _____ Date: _____

(Print Name:) _____

Submit with Application:

- Photographs of all relevant exterior elevations, interior features, and site features. Submit digital images on disk (sized 5 X 7; 300dpi; jpg format) plus 1 set of 5 X 7 prints on archival paper printed with archival ink.
- Copy of National Register nomination and acceptance or other historic designations (if applicable).
- Title report and copies of encumbrances (if applicable).
- A written description of those areas and features of the building or site to be protected by the easement.
 - Exterior Façade (specify elevations)
 - Interior features (specify rooms, spaces, or architectural elements)
 - Air space or open space
 - Site and landscaping (specify features, structures, etc.)
 - Accessory buildings
- Architectural plans for rehabilitation, if applicable.
- Current year property tax statement.
- \$150.00 application and processing fee for each easement (non-refundable).

Upon approval of this historic conservation easement application by Restore Oregon, applicant must supply the following documentation to complete and record the easement:

- Letter(s) from lending institutions and appropriate owners stating their subordinate position on the easement. (Federal regulations require the Lender to subordinate financing to the Donee.)
- A copy of the certified appraiser's report as to the value of the building and the easement (must be submitted to Restore Oregon no less than 15 days prior to recording the easement.)

RETURN TO:

Easement Committee
Restore Oregon
1130 SW Morrison St. Suite 318 ▪ Portland, OR 97205
503 243-1923 ▪ info@RestoreOregon.org

Approval of Application by Restore Oregon

The undersigned certifies that, during a regular meeting of its members, the Restore Oregon Easement Committee examined the application for the historic conservation easement donation described herein, including supporting data, and found that the application meets and satisfies that standards of the Restore Oregon Easement Program. Accordingly, the undersigned acknowledges that the Restore Oregon Easement Committee forwarded the application for donating a preservation easement to the Restore Oregon Board of Directors where the application was accepted, subject to additional requirements imposed by the Easement Committee described in an attachment to this application, if any.

_____ Date: _____
Restore Oregon Representative Signature, Title