Preservation Programs Internship

Hours: 10-15 hrs/week for three months - not to exceed 180 hours (Summer 2026)
Compensation: $18/hour plus internship credit*
Reports to: Nora Harris, Preservation Programs Coordinator
Location: Remote work, travel to statewide easement properties required
Application Deadline: March 30, 2026 (the day classes start for UO)
Anticipated Start Date: 7/6/2026
*Restore Oregon will need to review accreditation requirements for non-University of Oregon schools.

Role: Restore Oregon is seeking a historic preservation student to conduct field-based monitoring of conservation easements and conduct archival/records research to support the Preservation Programs Department.

The preferred applicant will have:
● Technical historic preservation knowledge
● Ability to assess the historic features of a property
● Knowledge of photography and camera use
● Experience with the Google Office Suite
● Interest in learning how to use programs like Bloomerang and SmartSheet
● Strong research skills
● Ability to analyze monitoring data and summarize with recommendations
● Proficient oral and written communication skills
● Remote work requires the candidate to have a computer or laptop with a webcam
● Flexible work schedule; minimum of 10 hours/week

Responsibilities: 2 primary goals: (1) Conduct monitoring of Restore Oregon's easement properties, which involves pre-monitoring research, photographing, note-taking, and observation and assessment/evaluation of the building's easement features. (2) Organization research and writing for RO's 50th anniversary and the history of historic preservation in Oregon, which will involve reorganizing the old physical easement files, digitizing them, sorting them, and discarding nonessential materials.

Education & Background Requirements: This internship opportunity is open to current graduate students in a program related to historic preservation, history, architecture, or a closely related field. Technical knowledge of conducting building assessment reports and managing research tasks in a highly independent remote work environment.